

Audit Committee Work Plan 2014-15

March 2015: This is an outline plan to facilitate forward planning of reports to the Audit Committee.

Date	Report Designation	Lead Service	Regularity of occurrence/ consideration	Date of Reports to Committee Services	Additional Comment
Friday 13 March 2015					
	Vat Risk Review	Interim Head of Strategic Finance	By Exception	4 March 2015	
	Tax Risk Review	Interim Head of Strategic Finance	By Exception	4 March 2015	
	Financial Statements 2014 – 15	Interim Head of Strategic Finance	Annual	4 March 2015	
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly	4 March 2015	
	Internal Audit Reports to Audit Committee 2014 - 15	Chief Internal Auditor	Quarterly	4 March 2015	
	External & Internal Audit Report Follow Up 2014 – 2015	Chief Internal Auditor	Quarterly	4 March 2015	
	Annual Audit Plan 2015/16	Chief Internal Auditor	Annual	4 March 2015	
	External Audit Plan 2014 - 15	External Auditors	Annual	4 March 2015	
	Audit Committee Development: Action Plan	Chief Internal Auditor	Quarterly	4 March 2015	
	Counter Fraud Team – Business Case	Executive Director – Customer Services & Head of Strategic Finance	By Exception	4 March 2015	
Friday 19 June 2015					
	Internal Audit Reports	Chief Internal Auditor	Quarterly	10 June 2015	

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	Internal Audit Activity Summary Report	Chief Internal Auditor	Quarterly	10 June 2015	
	Internal /External Audit Follow up	Chief Internal Auditor	Quarterly	10 June 2015	
	Audit Committee Action Plan	Chief Internal Auditor	Quarterly	10 June 2015	
	Annual Audit Committee Report	Chairman	Annual	10 June 2015	
	Review of Code of Corporate Governance	Governance and Law	Annual	10 June 2015	
	Risk Management and Audit Report by Chief Executive	Head of Strategic Finance	Annual	10 June 2015	
	External Audit Reports	External Auditor	Quarterly	10 June 2015	
	Unaudited Financial Statements	Head of Strategic Finance	Annual	10 June 2015	
	Internal Audit Annual Report	Chief Internal Auditor	Annual	10 June 2015	
Friday 25 September 2015					
	Internal Audit Reports	Chief Internal Auditor	Quarterly	16 September 2015	
	Internal Audit Activity Summary Report	Chief Internal Auditor	Quarterly	16 September 2015	
	Internal /External Audit Follow up	Chief Internal Auditor	Quarterly	16 September 2015	
	Audit Committee Action Plan	Chief Internal Auditor	Quarterly	16 September 2015	
	Risk Management Annual Assurance Report	Head of Strategic Finance	Annual	16 September 2015	
	Treasury Management Annual Assurance Report	Head of Strategic Finance	Annual	16 September 2015	

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	Performance Management Annual Assurance Report	Head of Improvement and HR	Annual	16 September 2015	
	External Audit Reports	External Auditors	Quarterly	16 September 2015	
	Audited Financial Statements	Head of Strategic Finance	Annual	16 September 2015	
	Governance of Community Planning Partnership	Area Governance Manager & Community Planning Manager		16 September 2015	
Friday 4 December 2015					
	Internal Audit Reports	Chief Internal Auditor	Quarterly	25 November 2015	
	Internal Audit Activity Summary Report	Chief Internal Auditor	Quarterly	25 November 2015	
	Internal /External Audit Follow up	Chief Internal Auditor	Quarterly	25 November 2015	
	Audit Committee Action Plan	Chief Internal Auditor	Quarterly	25 November 2015	
	Draft Internal Audit Annual Plan	Chief Internal Auditor	Annual	25 November 2015	
	External Audit Annual Report	External Auditors	Annual	25 November 2015	
	External Audit Reports	External Auditors	Quarterly	25 November 2015	
	Annual Assurance Map Review	External Auditors	Annual	25 November 2015	
	Strategic Risk Register Review	Head of Strategic Finance	Annual	25 November 2015	
Future Reports – dates to be determines					